



September 2018

Dear Parents

RE: YEAR 7 SETTLING-IN MEETING - 4.00-5.30 PM, THURSDAY 4TH OCTOBER 2018

I am pleased to report that our new Year 7 students have made an excellent start to their career at the Coleshill school and we would like to thank you for all the positive support you have shown us.

We would like to invite you, along with your child, to meet with their tutor on Thursday 4th October 2018. The purpose of this meeting is to discuss how your child has settled into secondary school and to reflect on the journey ahead to ensure that we can continue to support your child's learning and well-being during their time at The Coleshill School. Your child's tutor is a crucial link between the school and home and we know that students are most successful when families and the school work together in partnership.

Mrs Barnes, Year Leader, and Miss Bye, SENDCO, will also be available on the evening to answer any additional questions you may have.

The evening will run from 4.00pm to 5.30pm and your child should see their tutor in the coming week to make an appointment at a time that is convenient to you. The tutor will ensure that your child records the appointment time in their planner, a valuable tool for communication between home and school.

If you are unable to make it on the evening the tutor will be happy to update you on your child's progress via a telephone conversation.

If you would like the school to make arrangements for any specific parking or access requirements, please do not hesitate to contact us.

We look forward to seeing you and your child.

Yours sincerely

Mrs K Robinson
Assistant Headteacher
Senior Link – Year 7

Reply Slip – Please complete and return to your son/daughter's Tutor by Monday 1st October 2018 if you are unable to attend the meeting and would like a telephone conversation with the tutor.
Year 7 Settling-in Meeting – Thursday 4th October 2018

Student Name:

Tutor Group:

I shall not be attending on Thursday 4th October 2018 but would like the form tutor to call me to give me details about how my child has settled into The Coleshill School.

Signed

Date

